

Application for Teaching Position

PART C: EDUCATIONAL RECORD

Dates Attended From	To	Post Secondary Institution	Major	Minor	Degree/Certification Obtained	Year of Graduation

CHECK YOUR B.Ed Route: Early Education Elementary Secondary Special Education

STUDENT TEACHING

School Name And Location	Subjects and Grade Taught	Indicate Elem/Middle/Jr/Sr	Dates Taught

PART D: CERTIFIED TEACHING EXPERIENCE

School District Name And Location	Subjects And Grade Taught Eg. English 10/11/12	From		To	
		Month	Year	Month	Year

INDICATE **YEARS** OF REGULAR TEACHING/OTHER EXPERIENCE IN THE APPLICABLE AREAS (round to nearest full year)

Elementary
 Junior High
 Senior High
 Special Education

INDICATE **DAYS** OF SUBSTITUTE **TEACHING** EXPERIENCE IN THE APPLICABLE AREAS

Elementary
 Junior High
 Senior High
 Special Education

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DESCRIBE ANY OTHER RELEVANT TRAINING OR EXPERIENCE:

PART E: REFERENCES

Applicants are required to provide the names of three people whom we may contact by telephone. These references should be of an educational nature, and may or may not include the names of those individuals who have provided letters of reference.

1.			
	Name		Position
	Address		Telephone No. (area code if out of town)
2.			
	Name		Position
	Address		Telephone No. (area code if out of town)
3.			
	Name		Position
	Address		Telephone No. (area code if out of town)

PART F: CRIMINAL DECLARATION OF OFFENCE (S)

Have you ever been convicted, or found guilty of a criminal Offence under the Criminal Code of Canada or in any other Country for which a pardon has not been granted? Please check one:

No Yes

If yes, indicate the charge (s) in the space below:

Nature of Conviction:	Date of Offence (s):	Country/Province:

Please Note: A Criminal background check is required upon acceptance for employment

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PART G: APPLICANT'S DECLARATION

The information given in my most recent application is correct, without material omissions of any kind. I understand that failure to accurately and fully complete my application in its entirety may disqualify me from consideration for employment or may cause for dismissal if information provided is found to be untrue or misleading.

I understand that the personal information contained on this form is collected under the authority of Alberta's Freedom of Information and Protection of Privacy Act, and I freely and voluntarily consent to having my application reviewed by participants involved in determining my suitability, eligibility, and/or qualifications for employment with Delta West Academy.

I DECLARE THAT THE INFORMATION GIVEN IS CORRECT AND TRUE.

Signature of Applicant

Date

PART H: DOCUMENTATION REQUIREMENTS

All applicants are required to include the following documentation with initial application.

Check If Enclosed

Transcripts Official Undergraduate and Graduate if not a permanent certified teacher yet
Students may submit unofficial transcripts for initial application purposes

Evaluations Student Teaching Evaluations (Beginning Teacher)
OR
Teaching Evaluations (Experienced Teacher)

Three (3) **Letters of Reference** Preferably of an educational nature

1

2

3

Resume

Any of the above documents not available to be included with this initial application should be sent under separate cover as soon as possible. Incomplete files will not be processed until all documentation is received.